

ST MARY'S COLLEGE  
 FORM UPPER SIX  
 CAPE ACCOUNTING UNIT TWO  
 Course Outline 2014-2015

TERM ONE - 15 weeks

<b>Proposed Week</b>	<b>Unit/ Section/ CAPE Module</b>	<b>Topic</b>	<b>Module/Sub-topic</b>
1	Module 1	Introduction to Cost & Management Accounting	<ol style="list-style-type: none"> <li>1) Importance &amp; role of Management Accounting</li> <li>2) Differences between Cost &amp; Management Accounting &amp; Financial Accounting</li> </ol>
1 – 2	Module 1	Accounting for Manufacturing Enterprises	<ol style="list-style-type: none"> <li>1) Manufacturing Accounts</li> </ol>
3 – 5	Module 1	Elements of Cost	<ol style="list-style-type: none"> <li>1) Cost classification</li> <li>2) Cost curves</li> <li>3) Material control</li> <li>4) Inventory / Stock Valuation Methods</li> <li>5) Economic Order Quantity</li> <li>6) Labour Costs</li> <li>7) Remuneration methods</li> <li>8) Overhead Costs</li> <li>9) Calculating costs for the production of goods and services</li> </ol>
6	Module 1	Module One Internal Assessment	Revision & Exam
7 – 8	Module 2	Job & Service Sector Costing	<ol style="list-style-type: none"> <li>1) Characteristics of job costing</li> <li>2) Job-cost sheets</li> <li>3) Flow of cost</li> <li>4) Work in progress</li> <li>5) Prime costs, factory costs</li> <li>6) Pre-determined overhead rates</li> <li>7) Over and under-absorption of overhead</li> </ol>
8 – 9	Module 2	Process Costing	<ol style="list-style-type: none"> <li>1) Nature of process costing</li> <li>2) Conversion costs</li> <li>3) Equivalent units of production</li> <li>4) Process costing worksheets (FIFO &amp; Weighted Average methods)</li> </ol>

ST MARY'S COLLEGE  
 FORM UPPER SIX  
 CAPE ACCOUNTING UNIT TWO  
 Course Outline 2014-2015

TERM ONE (continued)

10 – 11	Module 2	Marginal Costing & Absorption Costing	<ol style="list-style-type: none"> <li>1) Compare both methods</li> <li>2) Unit product cost</li> <li>3) Marginal Costing Income Statement</li> <li>4) Absorption Costing Income Statement</li> <li>5) Reconciliation of net income</li> </ol>
11 – 12	Module 2	Activity Based Costing (ABC)	<ol style="list-style-type: none"> <li>1) Compare ABC with traditional costing</li> <li>2) Cost drivers</li> <li>3) Activity levels</li> <li>4) Activity rates</li> <li>5) Unit product cost using ABC</li> </ol>
13	Module 2	Module Two Internal Assessment	Revision & Exam
14 – 15	EXAMS	EXAMS	EXAMS

TERM TWO – 12 weeks

<b>Proposed Week</b>	<b>Unit/ Section/ CAPE Module</b>	<b>Topic</b>	<b>Module/Sub-topic</b>
1 – 2	Module 3	Cost Volume Profit Analysis	<ol style="list-style-type: none"> <li>1) Break even formula</li> <li>2) Break even (units &amp; dollars)</li> <li>3) Contribution margin</li> <li>4) Margin of safety</li> <li>5) Target profit</li> </ol>
3 – 4	Module 3	Capital Budgeting & Investment Decision Making	<ol style="list-style-type: none"> <li>1) Payback method</li> <li>2) Accounting rate of return</li> <li>3) Discounted payback</li> <li>4) Net present value (NPV)</li> <li>5) Internal rate of return (IRR)</li> <li>6) Qualitative issues in decision making</li> </ol>

ST MARY'S COLLEGE  
 FORM UPPER SIX  
 CAPE ACCOUNTING UNIT TWO  
 Course Outline 2014-2015

TERM TWO (continued)

5 – 6	Module 3	Budgeting & Master Budget	<ol style="list-style-type: none"> <li>1) Objectives of budgeting</li> <li>2) Role of budget committee</li> <li>3) Budgetary control</li> <li>4) Cash budget, schedule of collections, schedule of disbursements</li> <li>5) Purchases budget</li> <li>6) Sales budget</li> <li>7) Production budget</li> </ol>
7 – 8	Module 3	Standard Costing & Variance Analysis	<ol style="list-style-type: none"> <li>1) Standard setting process</li> <li>2) Standard cost card</li> <li>3) Material variances (price and usage)</li> <li>4) Labour variances (wage rate and efficiency)</li> <li>5) Variable overhead variances (efficiency and expenditure)</li> <li>6) Fixed overhead variances (expenditure and volume)</li> </ol>
9	Module 3	Module Three Internal Assessment	Revision & Exam
10 – 12	MOCK EXAMS	MOCK EXAMS	MOCK EXAMS

TERM THREE – Revision until dismissed for exams